

Issuance Date: Wednesday, March 6, 2024.

## Important Update: Invoice Submission via Al Gihaz Oracle Supplier Portal Mandatory from 15<sup>th</sup> of June, 2024

Dear Esteemed Supplier,

As we embark on our digital transformation journey, a significant enhancement is underway to boost efficiency and guarantee prompt payments. Beginning 15<sup>th</sup> of June 2024, it is imperative that all invoices be submitted solely through our Oracle Supplier Portal.

➤ URL: <u>Supplier Portal – ALGIHAZ CONTRACTING</u>

We wish to draw your attention to the following important points:

- 1- Non-utilization of the Supplier Portal will lead to the non-processing of invoices.
- 2- Should you encounter any technical challenges with the supplier portal, please do not hesitate to reach out for assistance via the following email addresses:

To: SCMSupport@Algihaz.com

CC: Mai.Adel@Algihaz.com; karim.aly@algihaz.com

Your cooperation is paramount for a smooth transition. Kindly contact Ms. Mai Adel (Vendor Management Specialist) at [Mai.Adel@Algihaz.com] for any clarifications.

Sincerely,

Supply Chain Department

Al Gihaz Holding

Email: info@algihaz.com

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